

Village Board of Trustees Agenda

Sandra "Sandy" Frum Board Room
1225 Cedar Lane Northbrook, IL 60062
Tuesday, August 25, 2026

7:30 PM

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. SWEARING IN OF POLICE CHIEF MARC FAINMAN**
- 4. MINUTES APPROVAL**

A. August 11, 2026 Regular Board Meeting Minutes for Approval

5. PUBLIC COMMENT TIME

This agenda item is reserved for members of the public who desire to address the Village Board on a topic that is within purview and jurisdiction of the Village Board, but that is not listed in another location on the agenda. If you would like to speak about a matter that is listed on the agenda, we ask that you wait until that agenda item is called, and we will give you an opportunity to speak then. If your matter is on the "Consent Agenda", please let us know if you would like us to remove that matter so that you can speak about it.

Anyone desiring to speak should fill out a written speaker form (located in the back of the Board Room) and submit it to the Village Clerk. "Public Comment Time" is not a forum for open dialogue or engagement with members of the Village Board. Rather, it is intended as an opportunity for you to make comments to the Village Board. While the Village Board will not immediately respond to public comments at this meeting, or engage in a back and forth discussion during the meeting, please be assured that the Board is actively listening to all comments, thoughts, and suggestions.

All speakers will be limited to a total of three minutes. We request that everyone be respectful, civil, and non-repetitive; and we ask that members of the audience refrain from applauding or making any other comments during or after any speaker. Thank you for your understanding and taking the time to contribute to the success of our community.

6. MANAGER'S REPORT

A. Weekly Village Manager Reports

- [Week ending August 14](#)
- [Week ending August 21](#)

B. [Notice of Receipt of Application, Waiver of Preliminary Review, and Assignment to the Plan Commission to Conduct a Public Hearing for Rezoning from I-1 Restricted Industrial District to O-3 General Office District at 5 Revere Drive](#)

This is an informational notice for an application and waiver of preliminary review, filed by the Village of Northbrook to rezone 5 Revere Drive to align the current use of the property with the appropriate zoning district; an option provided pursuant to the Zoning Code. This application will be noticed for a Public Hearing before the Plan Commission as early as September 2026, following Village staff review.

7. WARRANT LIST

- A. Review and Approval of Escrow Deposits/Performance Bond Refunds Processed Between August 1, 2026 - August 15, 2026
- B. Review and Approval of Payments Processed Between August 1, 2026 - August 15, 2026

8. PRESIDENT'S REPORT

Community Moment

- A. A Resolution Recognizing Cara Pavlicek's Retirement after 36 Years of Public Service
- B. A Proclamation Recognizing September as National Suicide Prevention Awareness Month

9. CONSENT AGENDA

The matters listed for consideration on the Consent Agenda are matters that appear to have the unanimous support of the Board of Trustees. The Village President will review, designate the resolution or ordinance number for passage and then inquire if any member of the Board or member of the public objects to any item on the Consent Agenda. If any objections are raised, the matter will be removed from the Consent Agenda and relocated to a location on this agenda for consideration during the appropriate Board Committee report. If no objection is voiced, the Village President will request a motion and second for passage of all items listed. The resultant roll call vote on the Consent Agenda will be applicable to each individual agenda item.

- A. [A Resolution Approving Task Order No 11 for the Purchase and Installation of a Computer Network for the New Fleet Maintenance Garage Facility with Sentinel Technologies, Inc. of Downers Grove, IL](#)
New computer network equipment is proposed to be purchased, configured, and installed in the Village's new Fleet Maintenance Garage facility.
- B. [A Resolution Approving the Purchase and Installation of Expansions to the Existing Village Facility Camera and Facility Access Control Systems for the New Fleet Maintenance Garage Facility from Motorola Solutions, Inc., of Chicago, IL](#)
The existing Village facility door access control and camera systems are proposed to be expanded to include the new Fleet Maintenance Garage facility.
- C. [A Resolution Authorizing the Purchase and Installation of 2 Way Radio Equipment from Alpha Prime Communications of Northbrook, Illinois](#)
The purchase of the 2-way radio equipment is a critical path item for the new the Fleet Maintenance Garage where the Public Works Department will maintain and repair the Village's fleet of vehicles and equipment at 3504 Commercial Avenue beginning in approximately February 2027.
- D. [A Resolution Amending the Master Construction Manager Agreement and the Master Architect Agreement for Space Needs Program Verification for New Police Station and Fire Headquarters](#)
Prior to commencing the design phases of the New Police Station and New Fire Headquarter facilities, staff is recommending that the 2023 Space Needs Program for the Police Station and Fire Headquarters be verified due to staffing and facility changes since the original program.

- E. [A Resolution Authorizing the Execution of a New 2-Year Sub-Lease Agreement for A Cafe at the Metra Train Station with AWSOME B., Inc. of Mount Prospect, Illinois](#)

The Village has solicited proposals for operation of a café at the Metra Train Station offering a variety of non-alcoholic beverages, such as coffee, tea, and boba in addition prepared bakery items such as waffles and croissants.

- F. [An Ordinance Amending the Fiscal Year 2027 Annual Budget for the Village of Northbrook, Illinois](#)

On a continual basis, staff evaluates expenditures to ascertain that there are no significant cost increases to planned expenditures which may be due to supply chain issues, unexpected capital costs, etc. and brings forward an Ordinance for amending the adopted budget to appropriate necessary funds.

10. ADMINISTRATION AND FINANCE

11. PLANNING AND ECONOMIC DEVELOPMENT

- A. [Preliminary Review Request by Synergy Badminton for a Comprehensive Plan Amendment, Rezoning, and a Special Permit for a Physical Fitness Facility at 2775-2783 Shermer Road](#)

The applicant is proposing a badminton training facility in a tenant unit within a multi-tenant industrial building. The building is currently vacant.

- B. [A Presentation and Discussion on Sales Tax Rebate Incentive Options for Downtown Northbrook Businesses](#)

Consistent with the actions outlined in the Strategic Plan, Village staff has been working on recommendations for the Board on potential incentive programs for Downtown Northbrook which are being presented for discussion.

- C. [Consideration and action on a motion to reverse the prior action of the Village Board and allow for the public hearing on the Zoning Application submitted by Pulte Home Company LLC for a Rezoning, Subdivision, and Planned Unit Development for a Mixed-Use Development at 1901 Cherry Lane \(Meadow Plaza Shopping Center\) to be conducted by the Village's Plan Commission](#)
The Village Board desires to consider changing their action of May 26, 2026, which provided for the Village Board to conduct the public hearing related to Meadow Plaza.

12. COMMUNITY AND SUSTAINABILITY

13. HOUSING

14. LABOR RELATIONS

15. PUBLIC WORKS AND FACILITIES

16. PUBLIC SAFETY

17. COMMUNICATIONS AND OUTREACH

18. REMARKS FOR THE GOOD OF THE ORDER

19. CLOSED SESSION

20. ADJOURN

The Village of Northbrook is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are requested to promptly contact the Village of Northbrook at (847) 272-5050 to allow the Village of Northbrook to make reasonable accommodations for those persons.